

Right to Information Act, 2005

Mandatory Voluntary Disclosure under Section 4(1)(b)

- Transparency officer, Nodal Officer, First Appellate Authority, and Central Public Information Officer under RTI Act, 2005
- Right to Information Act, 2005 - in Hindi, in English
- RTI Model Forms of Application
 1. Application for information to Central Public Information Officer
 2. 1st Appeal to Appellate Authority
 3. 2nd Appeal to Central Information Commission
 4. Model Register to be maintained by the Central Public Information Officers (CPIOs) and Appellate authorities (AAs)
- Right to Information (Regulation of Fee and Cost) Rules, 2005
- The Central information Commission (Appeal procedure) Rules, 2005
- Section 4(b)(i): The particulars of organisation, functions and duties
- Section 4(b)(ii): The powers and duties of officers and employees
- Section 4(b)(iii): The procedure followed in the decision-making process, including channels of supervision and accountability
- Section 4(b)(iv): The norms set for discharge of functions
- Section 4(b)(v): The rules, regulations, instructions, manuals and records used by employees for discharge of duties
- Section 4(b)(vi): The categories of documents held or under control
- Section 4(b)(vii): The particulars of arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of policy or implementation thereof
- Section 4(b)(viii): A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice,

and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible to public

- Section 4(b)(ix): A directory of the officers and employees
 - ✓ Telephone directory of ICAR
 - ✓ Contact detail of the officers and employees of ICAR-CITH
- Section 4(b)(x): The monthly remuneration of officers and employees and system of compensation
- Section 4(b)(xi): Budget allocation of all plans, proposed expenditures and reports on disbursement mode (<https://cith.icar.gov.in/budget.aspx>)
 - Foreign and domestic tours (<https://cith.icar.gov.in/budget.aspx>)
 - CAG, PAC Paras (<https://cith.icar.gov.in/budget.aspx>)
- Section 4(b)(xii): The manner of execution of subsidy programs, including amounts allocated, details and beneficiaries (NA)
- Section 4(b)(xiv): Details in respect of the information, available or held, reduced in an electronic form (NA)
- Number of employees against whom disciplinary action has been proposed (Nil)
- Programmes to advance understanding of RTI
- Transfer policy, transfer orders
 - ✓ Transfer Policy for ARS Scientists
 - ✓ Transfer Policy for Technical Personnel in ICAR
 - ✓ Transfer Policy for Administrative/ Support Staff of ICAR
- Section 4(b)(xv): Particulars of facilities to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use
- Section 4(b)(xvi): The names, designation and other particulars of the Public Information Officers
- RTI Quarterly Returns
 - ✓ RTI Quarterly Returns 2020-21
 - ✓ RTI Quarterly Returns 2019-20

- ✓ RTI Quarterly Returns 2018-19
- ✓ RTI Quarterly Returns 2017-18
- RTI Replies
 - ✓ To Applications by CPIOs
 - ✓ To Appeals by Appellate Authority