

Section 4(b)(vii): The particulars of arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of policy or implementation thereof

Extension

The prescribed guidelines/norms/rules/procedures of the ICAR are followed in carrying out the mandated activities of the institute in the area of research, trainings and extension activities. The relevant documents, reports, references materials, CITH website etc. are referred and consulted for implementing the specified activities and programmes of the institute.

Research

1. Prioritizing, Monitoring and Evaluation (PME) Cell:

The Prioritizing, Monitoring and Evaluation (PME) Cell of the Institute has the major responsibility of coordination and monitoring of research activities at the Institute. Dissemination of scientific information to various concerned; preparation of reports, answers to parliament questions, and Five-Year Plan documents; coordination of the visits of dignitaries and delegations, and assessments/reviews of scientists; and several tasks assigned by the Director from time to time, are various other activities that the PME cell performs. The Unit is a linkage between the scientists of the Institute, the Director, and the ICAR/DARE.

2. Institute Technology Management Unit (ITMU)

The Institute Technology Management Unit (ITMU) functions under the supervision of the Institute Technology Management Committee (ITMC), the highest decision-making body responsible for deciding on all issues of IP management and technology transfer/commercialization, as per "ICAR Guidelines for Intellectual Property Management and Technology Transfer/ Commercialization" effective October 2006. The mandates of ITMU are as follows:

1. Management of intellectual property and know-how developed in the Institute.
2. Protection of intellectual property through patents, plant variety protection, trademark, etc.

3. Commercialization/technology transfer through licensing agreements/ MoUs under public-private partnership programmes.

Interactions are regularly made with all stakeholders.

3. Publication Unit

An important mandate of the Institute is to develop an information system, add value to information and share the information nationally and internationally. The Publication Unit discharges this function by bringing out several regular and *ad hoc* publications in English and Hindi. It is the nodal point for compilation, editing, monitoring, and control.

4. Days or time specified for visitors:

There is a no fixed time or date for visitors. Whenever required, prior appointment is being given to visitors to meet the Director.