



ICAR-CENTRAL INSTITUTE OF TEMPERATE HORTICULTURE

K.D. Farm, Old Air Field, PO: Rangreth-190 007, Srinagar, Jammu & Kashmir, India

Phone : 0194-2305116

Telefax : 0194-2305045

Email : dircithsgr@icar.org.in

F No.1-1(45)/Estt. 4008-16

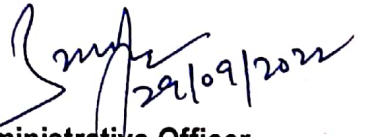
Dated:-28.09.2022

OFFICE ORDER

In pursuance to Council's Office Memorandum No. 12-10/2018-Cdn. Dated 21.09.2022 and accordingly approval of the Director, ICAR-Central Institute of Temperate Horticulture, Srinagar (J&K) vide e-file No. 1-1(45)/Estt, Note #08 the five day working week in the Institute will be implemented from 01.10.2022 with (05) five working days from Monday to Friday as per the following office timings.

From 09:00 AM TO 05:30 PM with half an hour lunch break from 01:00 PM to 01:30 PM.

However, all the essential services for the benefits of farmers will continue uninterrupted and all the essential services like attending farm, laboratories etc. will be kept operational, the staff working in the fields shall attend their duties and the Institute employees will attend to the official duties on Saturday, as and when required.


28/09/2022

Administrative Officer

प्रशासनिक अधिकारी

Administrative Officer

भ.क. उ.प. - के.स.सं. श्रीनगर एण्ड के

ICAR-C.I.T.H. Srinagar, J&K

DISTRIBUTION:-

- All the Head of Divisions (By Name _____), ICAR-CITH, Srinagar.
- Scientist In-Charge, ICAR-CITH, Regional Station Mukteshwar/Dirang for information & necessary action.
- Programme Coordinator, KVK, Kunzer, Baramulla.
- Vigilance Officer, ICAR-CITH, Srinagar.
- All the sectional Head(s) of ICAR-CITH, Srinagar for information & necessary action.
- ✓ In-Charge, ARIS, ICAR-CITH, Srinagar with request to upload the order on Institute website.
- In-Charge, Vehicle ICAR-CITH, Srinagar with the request that the vehicle may kindly be provided to carry the staff from Lal mandi at 07:50 AM and 05:30 PM from the Institute as well.
- In-Charge, Security, ICAR-CITH, Srinagar.
- All the concerned drivers through In-Charge vehicle, ICAR-CITH, Srinagar for compliance.
- Notice Board.
- Relevant file.